

## What is the NCD A Career Development Facilitator (CDF) Training Program?

CDF Training provides individuals with relevant skills and knowledge to assist others in planning careers and obtaining meaningful work.

Established in 1913, NCD A is the premier provider of professional development in the career field. With a nationwide system of instructors, NCD A has prepared more than 15,000 CDFs for global certification.

## What Will I Learn?

- Career resources and labor market information
- Career planning processes
- Basic helping and facilitation skills
- Career development models and theories
- Informal and formal assessment approaches
- Diversity and specific population needs
- Development and maintenance of an effective career resource center
- Training others and program promotion
- Case management and referral skills
- Ethical and scope-of-practice issues
- Professional and resource portfolios
- Cutting-edge job searching
- And more...!



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## How Can I Get Trained?

The NCDAs Career Development Facilitator Training is available in two modes of delivery. Individuals can attend traditional face-to-face classroom trainings or participate in the new eLearning mode of delivery. Some instructors conduct a hybrid course utilizing face-to-face instruction with some eLearning instruction.

CDF instructors have an extensive background in career counseling or planning and all of the CDF Competencies. In addition, they have worked, taught, or trained in a variety of settings.

## What is the Global Career Development Facilitator Credential?

This credential recognizes the education and experience of those working in CDF fields. Candidates must have successfully completed an approved CDF training and meet specific educational and experience requirements.

### Benefits of the GCDF credential include:

- A national/portable credential
- A marketable certification
- Professional recognition
- Clarification of scope and practice

For more information on the GCDF credential, please visit the Center for Credentialing and Education website at [cce-global.org](http://cce-global.org).

## Where Can I Get More Information?

Visit the NCDAs website at [ncda.org](http://ncda.org) and click on the Career Development Facilitator icon. Questions can be sent to [CDFinfo@ncda.org](mailto:CDFinfo@ncda.org).



## What is the National Career Development Association?

NCDAs seeks to promote career development for all people throughout their lives. NCDAs serves as a resource to the public and professionals involved with or interested in career growth, publication information, professional standards, advocacy, and recognition for achievement and service. NCDAs is a division of the American Counseling Association (ACA).